

# KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD

## MEETING MINUTES

### May 23, 2025

A regular board meeting of The Applied Behavior Analyst Licensing Board was held by The Department of Professional Licensing (DPL) at 500 Mero St., Frankfort, KY 40601 via Zoom and in the Mayo-Underwood Conference room 259 SW.

#### **MEMBERS PRESENT**

Kirsti Singer  
Nicole Newsom  
Jennifer Tucker  
Jessika Vance-Morgan  
Jonathan Keefe

#### **DPL STAFF PRESENT**

Niki Sharp, Board Administrator  
Daniel Leffel, Board Counsel  
April Alsabrook, Administrative supervisor

#### **MEMBERS ABSENT**

Jennifer Pollard

#### **GUEST**

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#### **CALL TO ORDER**

10:03am

#### **APPROVAL OF MINUTES**

The board reviewed the meeting minutes from the April 25, 2025 board meeting. Jessika Vance-Morgan made the motion to approve the meeting minutes, Jonathan Keefe seconded the motion and the motion carried.

#### **FINANCIAL STATEMENT**

The board reviewed the financial statements for April 2025 with no additional questions.

#### **DPL REPORT**

April Alsabrook reported for the Commissioner today, stated that Kristen is out and there has not been any movement on the psychologist seat. April stated she will add that to her agenda to discuss with Kristen.

#### **LEGAL COUNSEL**

Daniel Leffel reported that a new general counsel has been appointed and her name is Cathy Falkener. We officially have another lawyer on staff. Pending regulations and need to share drafts for this.

#### **OLD BUSINESS**

Nothing new to discuss

#### **NEW BUSINESS**

Nothing new to discuss. Discussed an over view of supervision report to make sure everyone that is missing reports and not active to bottom for 1 year and then take off.

#### **LICENSURE STATUS REPORT**

The Licensure Status Report was presented to the Board for review. The report showed there are currently (815) active licenses: (768) active behavior analysts; (27) active assistant behavior analysts

with (1) being Active-Active Not Eligible to Practice; (17) active licensed temporary behavior analysts with (1) being Active-Active Not Eligible to Practice, (3) temporary licensed assistant behavior analyst.

#### **SUPERVISION COMPLIANCE REPORT**

None

#### **APPLICATIONS COMMITTEE REPORT**

The Application Committee reviewed 10 applications and made the recommendation to approve all 10 applications. The application Committee made a motion to approve the applications committee's recommendations, Jonathan Keefe seconded the motion and the motion carried.

#### **COMPLAINTS COMMITTEE REPORT**

None

#### **TRAVEL & PER DIEM**

A motion was made by Jonathan Keefe to approve travel and per diem for all members attending the May 23, 2025 meeting. Jessika Vance-Morgan seconded the motion and the motion carried.

Jessika Vance Morgan- 5/22

Jennifer Pollard- 5/22

Nicole Newsom- 5/22

#### **NEXT MEETING**

The next scheduled board meeting will take place on Friday, June 27, 2025, at 500 Mero St. Frankfort, KY 40601 at the Mayo-Underwood Building. The Complaints Committees will meet prior, at 9:00 a.m., with the board meeting to follow at 10:00 a.m.

#### **ADJOURN**

Jessika Vance Morgan made a motion to adjourn at 10:27 a.m. having no further items of discussion. Jonathan Keefe seconded the motion and the motion carried.

Kirsti Singer Board Chair

A handwritten signature in black ink that reads "Kirsti Singer". The signature is written in a cursive, flowing style.